

**REGULAR MEETING AGENDA**

**CALL THE MEETING TO ORDER:**

**FLAG SALUTE:**

**SUNSHINE LAW:** “This regular meeting held on January 10, 2024 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

**ROLL CALL OF ATTENDANCE:**

R. Delano	A. Sasdelli
J. Formisano	M. Bertonazzi
J. Johnston	C. Santore
D. Romeo	A. Zorzi - Absent
J. Santagata	

**CHAIRMAN: FIRST ORDER OF BUSINESS:**

**PUBLIC PORTION:**

**ENGINEER’S REPORT: NO REPORT**

**SOLICITOR’S REPORT: NO REPORT**

**AUDITOR’S REPORT: NO REPORT**

**TREASURER’S REPORT: Motion to approve treasurer’s report as read**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

**SECRETARY’S REPORT: #1 Copy of the 2024 PERS Employer Liability for the annual Pension Contribution for the board’s information.**

**#2 2024 Authority/Municipal Dues Invoice from the AEA in the amount of \$3,753.00. This organization offers classes that award credits necessary for the plant employees as well as representing Authorities in the State of New Jersey in matters pertaining to water and sewer issues.**

**I need a motion to approve the renewal of the membership in the AEA for the year 2024 in the amount of \$3,753.00.**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

**#3 Adopt Resolution R-1-2024 adopting a new Cash Management Plan for Calendar Year 2024 Pursuant to N.J.S.A. 40A:5-14.**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

**#4 Adopt Resolution R-2-2024 establishing minimum standards for prospective contractors and subcontractors for Authority projects**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

**#5 Adopt Resolution R-3-2024 Authorizing Contracts with Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12a.**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

**#6 Email from Karen Read of Perma, Inc. providing information on the 23-24 Elected Officials Seminar-Online Course with direction on how to complete the course. The BBMUA will receive a \$250 credit against our assessment for each member that completes the course.**

**#7 Email from Linda Gilmore of Atlantic County notifying us that the County Web Hosting will be transitioning to a content management system. They will continue to host all websites through the end of 2024. Once they move all hosted sites off of UpLink Earth we will have to make a decision if we want to stay with the county's new platform but it would now cost us approximately \$3,800.00 - \$7,600.00 over the term of a 5-year agreement or contract with another company for our hosting services. Currently by our website being with the county it is free. I have reached out to our IT company to see if they have any recommendations and will keep you abreast of what we find.**

**#8 Adopt Resolution R-4-2024 authorizing a meeting of the Borough of Buena Municipal Utilities Authority Closed to the Public to discuss matters that include matters of personnel pursuant to N.J.S.A. 10:4-12(b)(8).**

m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

**Motion to open the executive closed session meeting.**

m. \_\_\_\_\_ s. \_\_\_\_\_ Time: \_\_\_\_\_  
Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

**Motion to close the executive closed session meeting and return to regular session.**

m. \_\_\_\_\_ s. \_\_\_\_\_ Time: \_\_\_\_\_  
Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

**MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on December 28, 2022. Second-Roll Call**

m. \_\_\_\_\_ s. \_\_\_\_\_  
Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

**PUBLIC PORTION:**

**PLANT SUPERINTENDENT'S REPORT: #9 Copy of NJUAJIF Loss Control Report for the Survey that was done at the BBMUA Plant on December 19, 2023. There were no suggestions for improvement or outstanding suggestions for improvement that were found during our survey.**

**#10** In 2022 the BBMUA decided that we needed to contract for an emergency vac truck. It was decided that quotes would be solicited for the vac truck services with a contingency for needing a vac truck in emergency situations and then a contract could be entered into rather than bidding for vac truck services. Alan Zorzi worked with the BBMUA Engineer, Robert Smith, to establish a contract and quotes were solicited. Quotes were solicited again for 2024 and GE Mechanical was the low quote which is being presented to the board tonight for their consideration. The prices range from \$375.00 per hour Monday through Friday during normal business hours to \$570.00 per hour for weekends and holidays after normal business hours which is the same price as the last contract dated February 2023. Therefore, we need to adopt resolution R-5-2024 to enter into a contract with GE Mechanical for vac truck services as quoted.

**#11** Adopt Resolution R-5-2024 awarding a contract for the furnishing of vac truck services to G.E. Mechanical, Inc. for a period of one year.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

**Motion** to accept and file all correspondence sent out for review without reading numbered 1 through 11. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

**PAYMENT OF THE BILLS:** motion to pay all bills presented.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

The next regular meeting will be held on January 24, 2024 at 7:00 p.m. Our Budget will be introduced at this meeting. Please make every effort to attend.

**MEETING ADJOURNMENT:** Motion to adjourn the meeting. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_ Time: \_\_\_\_\_

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata